



First Presbyterian Church of Petoskey

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Rev. Ryan Donahoe

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December 9, 2019

Dear Kay Morrill, Stated Clerk of the Presbytery of Mackinac,

I am writing on behalf of the First Presbyterian Church of Petoskey. In late Spring 2020 we will be undertaking a major renovation of our church facility. As part of our renovation we will have to vacate the entire lower-level of our facility, which includes our Fellowship Hall, classrooms, and offices.

We would like to ask if it is possible for our Office Manager, Tisha Cone, and Pastor, Rev. Ryan Donahoe to utilize space at the Presbytery Office during the renovations of our lower level. We have been told by the contractor that they hope to start around May 1 and that it should take about 12 weeks.

We would bring our computers, server, and printer to the Presbytery Office and as our regular office hours are Tuesday-Thursday 9a-4p, and Friday 9a-1p, we would only be utilizing the Presbytery Office space during regular business times when it is already open.

If you have any questions please contact Rev. Ryan Donahoe or Tisha Cone and they will gladly answer any questions for you or the Coordinating Council for the Presbytery.

Thank you for your consideration and I looked forward to hearing back from you.

Sincerely,

Grace Ketchum
Clerk of Session